

Hello Everyone,

As you know every year we have a table at the Bead Bazaar in North Haven to sell our beads and pendants. Well I am happy to say that this year we will also have a table at the Innovative Bead Expo in Cromwell, Conn.

Innovative Bead Expo
Cromwell, CT
Crown Plaza Cromwell
100 Berlin Rd, Cromwell, CT 06416
<http://www.innovativebeadsexpo.com>

Saturday, April 10 - 10AM to 5PM
Sunday, April 11 - 10AM to 4PM

BEADS DUE:

The beads for the Innovative Bead Expo are **due by the March guild meeting on March 20th.**

If you will not be at the meeting but still wish to sell your beads, you can mail them to me. I must receive your beads by April 1st. **Mail to: Michelle Pini; 143 Ursini Drive; Hamden, CT 06514** (Phone: 203-281-6647)

Everyone who wants to contribute beads MUST have them to me by April 1st.

The good news is that there is still plenty of time to make beads and pendants to sell. We are also having another clay day on February 6th that will give you some additional claying time.

BEAD STORAGE:

Beads should be put into a shoe box sized container with your name on it, plastic shoe box preferred.

BEAD CARDS:

1) *"What about the cards to put my beads on?"*

I have attached a pdf so you can print your own cards. If you do print your own, please do so at Kinkos and have them printed on "Glacier Mist" 65lb card stock. It's important that we have the cards all on the same gray background, same weight.

If you can't get to Kinkos, but want to submit beads, contact me and I will arrange to get you some cards.

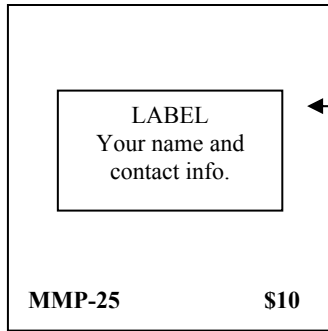
2) *How do I attach the beads?*

When attaching the beads, bead sets, and pendants to the card stock, please do NOT use string, stretchy cord, etc., telephone wire, or some other type of thin wire should be used. Unfortunately we have had too many beads come off the cards because of cord/string breakage.

3) *Where to I put the price and Item Number? What about my contact information?*

Nothing should be written on the front of the card. The item number should be put on the back along with the price.

Card Example:



If you have your own business name, or wish to put your name and contact information, it is suggested that you print that information out on a small label and put it on the back of the card.

PAPERWORK:

Unfortunately we cannot forget the paperwork. You **MUST** fill out and turn in with your beads, both the **Consignment Contact/Permission Form** and the **Consignment Inventory List**.

The **Consignment Contact/Permission Form** gives us permission to sell your beads and must be fully completed.

The **Consignment Inventory List** contains a brief description of all your beads, their price, and the item number you assign. Item numbers should be your “Initials - #”

Inventory List Example:

Southern Connecticut Polymer Clay Guild - Bead Bazaar				
Consignment Inventory List				
Name:	<u>Michelle Pini</u>	Initials (First, Middle, Last):	<u>MMP</u>	
<i>Type code: (S) Bead Set, (I) Individual Beads, (P) Pendant, (B) Bracelet, (E) Earrings, (N) Necklace</i>				
Make as many copies of this form as needed				
Item #	Type	Description	Retail	Sold
<i>MMP-1</i>	<i>S</i>	<i>7 bead set of Jade colored beads</i>	<i>\$18.00</i>	<i>\$</i>
<i>MMP-2</i>	<i>P</i>	<i>Black Pendant with Mother of Pearl Center</i>	<i>\$</i>	<i>\$</i>

So lets quickly recap:

Innovative Bead Expo: April 10th & 11th – Crown Plaza Cromwell; Cromwell, CT

Beads Due: March 20th (Guild Meeting)

April 1st – If mailing in, beads must arrive no later than this date.

Beads should be put into a shoe box sized container with your name on it

Bead Card Stock: Printed on "Glacier Mist" 65lb card stock at Kinkos

You can print them yourself from the attachment

If you're unable to print them yourself, contact me and I will get you some.

Attach beads and pendants using some form of wire, not cording or string

And finally make sure to fill out the both Consignment Forms, numbering and pricing your beads as well.

If you have questions about pricing, use pencil to price your items and bring it into the February Guild meeting for some additional help.

Please don't hesitate to contact me with ANY questions. Hope to see you all at Clay Day!

Michelle Pini
Secretary, SCPCG
203-281-6647

**Southern Connecticut Polymer Clay Guild – Innovative Bead Expo
Consignment Information and Instructions**

All work, INCLUDING INDIVIDUAL BEADS, must be securely labeled with your initials (first, middle, last), item number and price, (for example. "MMP-1 \$18.00"). Please complete the following Consignment sheets and submit them with your beads. The SCPCG will not be responsible if the price tag detaches from your item.

Please type or legibly print all information

Full Name: _____ **Initials** (*First, Middle, Last*): _____

Street Address: _____

City: _____ **State:** _____ **Zip:** _____

Telephone: _____ **E-Mail:** _____

Total Number of Items Consigned: _____ **Total Retail Dollar Amount:** \$ _____

Preferred work hours (Please check all that you wish to be considered for):

- Saturday Morning Hours
- Saturday Afternoon Hours
- Sunday Morning Hours
- Sunday Afternoon Hours

Agreement

I certify that my consigned work is my original work, not the product of a workshop or class I have taken, a project from a book, magazine or video, or from the Internet.

I understand that my consigned work is not insured and the SCPCG is not liable for any loss. I agree to donate 20% of my sales (or if working at the show, 10%) to help defray the cost of the event. The SCPCG will send me a check for my net proceeds within 45 days of the close of the show.

Signature: _____

Date: _____

